

BYLAWS

OF THE



SUMNER COUNTY AMATEUR RADIO ASSOCIATION, INCORPORATED

Article 1: *Membership*

Section 1: All persons interested in Amateur radio shall be eligible for membership

Section 2: Membership shall be by written application

Section 3: There shall be one (1) classification of member

(Charter Membership held by the founding members of the Sumner County Repeater Association, the founding club, were closed in the April 1992 Bylaws revision)

Section 4: Dues for membership will be set yearly at the November meeting for the next year.

Section 5: Membership shall be denied by a majority vote of the members at a regular meeting.

Section 6: Membership may be revoked by a two-thirds vote of those responding to a mail out, email, ballot, which must be returned within ten (10) days.

Article 2: *Officers*

Section 1: The officers of the association will be *President, Vice-President, Secretary-Treasurer*, and *Trustee*. The repeater trustee shall have not more than two (2) assistants selected by the *Trustee* and approved by the general membership.

Section 2: The officers of this Association shall be elected for a term of one year.

Section 3: The election of officers shall be at the November meeting with the nominations being taken from the floor.

Section 4: Vacancies occurring between elections shall be filled at the first regular meeting after the vacancy occurs.

Section 5: Officers may be removed on a motion by two-thirds of those responding to a mail-out ballot which must be returned within fifteen (15) days.

Article 3: *Duties of Officers*

Section 1: The **President** shall preside at all meetings of this Association and conduct the same according to the rules adopted. He shall enforce due observance of the Charter and these by-laws, decide questions of order, sign all official documents adopted by the Association and perform all customary duties pertaining to the office of President. He or his delegate shall be program activities director at Association meetings and functions.

Section 2: The **Vice-President** shall assume all duties of the President in the absence of the latter and shall be an ex-officio member of all committees.

Section 3: The **Secretary-Treasurer**, or his delegate, shall keep all records of the proceedings of all meetings, keep a roll of members, submit applications for membership and notify all members of special meetings of this Association. He shall receive all monies paid to the Association. He shall keep accurate account of all monies received and expended. He shall pay no bill without proper authorization. At each meeting, he shall submit an itemized statement of receipts and expenditures. At the expiration of his term, he shall turn over all records, money and property of the Association in his possession to his successor. Prior to this transfer of records, the Secretary-Treasurer shall make available his records to a member, or members, of the Association (to be named by the membership) for examination and reconciliation.

Section 4: The **Trustee** shall control, maintain the Association's radio system, including, but not limited to Repeaters, Control Stations, Control Points, H.F. equipment, Towers and antennas. The Trustee shall see that operation is in accordance with the FCC rules and regulations. He shall have full operational control of the Associations radio equipment. Major electronic changes shall have membership approval. The Trustee or one of his assistants shall give a report of repeater status at each meeting. The Trustee shall maintain access to the repeater site.

Article 4: Meetings

Regular meeting shall be held at least once per quarter on a night to be decided by the membership. Special meetings for conducting Association business may be called by the *President*. All members of the Association shall be notified of a special meeting ten (10) days in advance of the meeting. Notification may be in the form of email. Members present at the meetings shall constitute a quorum for the transaction of business.

Article 5: Dues

The Association (by majority votes present at the regularly scheduled November meeting) may levy upon the membership such dues or assessments as are deemed necessary for the business of the organization as set forth in its Charter. Nonpayment of such dues or assessments shall, at the discretion of the membership, be grounds for expulsion from the Association. No member whose dues are not current shall have voting rights. Annual Dues shall be due January 1st of each year and are considered late if not paid by the March meeting of said year. New member's dues shall be prorated on a quarterly basis. Funds remaining in the treasury shall be carried forward into the next year.

Article 6: Amendments

These bylaws may be amended by majority vote at two (2) consecutive regularly scheduled meeting. At any one of these consecutive regularly scheduled meeting when a bylaw amendment is being voted on any member may request a mail out ballot mailed to the general membership. Upon this request Ballots must be mailed (or emailed) to all members of the Association with "return receipt". Two – thirds of the returned ballots returned for or against shall determine if the amendment passes or fails. Ballots of mail outs must be returned within fifteen (15) days.

Article 7: Repeater Site

Members shall not visit the repeater operational site, or enter the fence compound, except as invited by the *Trustee*. In any event, only the *Trustee* shall make adjustments to the repeater equipment. Only the *Trustee* or his assistants shall have personal access to the repeater site. Members shall not climb the tower unless instructed to do so by the trustee and then a Hold-Harmless agreement **MUST** be on file with the club Secretary-Treasurer, if the tower is owned by the Association.

Article 8: Association Property

- Section 1: Members who are in possession of Association property may not loan or otherwise transfer possession of any property to any member without prior written permission of at least one (1) of the elected officers. The *Secretary-Treasurer* shall keep a written record of Association assets.
- Section 2: Equipment owned by the Association and placed in the Ham Radio Room at the Sumner County EOC, or used in conjunction with operations in this room, may not be removed from that location without permission of at least one (1) of the elected officers. The Trustee will maintain Association property located at the Sumner EOC and will do one test a year of this equipment. The Trustee will report on the operation of the equipment to the Association once a year at a regular meeting.
- Section 3: Equipment may be deemed surplus at the discretion of the Trustee. Surplus equipment may be disposed of by the Trustee after an approval vote of the membership at a regular club meeting. Any Funds from a disposal of equipment must be turned over to the *Secretary-Treasurer*.

Article 9: Committees

- Section 1: The Following shall be standing committees of the Association each year.
- (1) **By-Laws Committee** shall consist of the President and the two most recent Past Presidents in good standing with the Association with the senior Past President as Chairman. This Committee shall meet to keep the By-laws current.
 - (2) **Executive Committee** shall be the President, Vice-President, Secretary-Treasurer and the Trustee. The current President shall be the Chairman. This Committee shall meet to conduct business.
 - (3) **Trustee Committee** shall be the Trustee and two (2) members. The Trustee shall be the Chairman. This Committee shall meet to deal with equipment needs.
 - (4) Any other Committee the President deems necessary for the operation of the association shall be appointed by the President.

Article 10: Rules

Roberts Rules of Order shall govern all proceedings.

All matters requiring a mail out, or email, ballot, a minimum of 10% of the membership must respond to validate the ballot.

Article 11: Club Call Sign - W4LKZ

- Section 1: The call sign for all the club equipment including the Association Owned Repeater will be W4LKZ, which was the call sign of the first Club President, Jim Jones (*Silent Key*). The club call sign may be used at special events which two or more club member are present, but shall be approved prior to its use by the *Executive Committee*.
- Section 2: The Club Call Sign will be used by any club member conducting operations from the Sumner County EOC. (Remember when using this call, your class of license is in effect.)
- Section 3: The Club Call will NEVER be used by a non-member.